

INVITATION FOR CONSULTANT SERVICES
For Non-Project Specific Environmental Science and Support Services
Colorado Department of Transportation
Location: Region 5
Public Notice for Professional Consultants

The selected consultants will contract with CDOT to provide non-project specific environmental science and engineering services to CDOT. The contract work will be done on an "as needed basis". The term "as needed" means neither CDOT nor the consultant has an obligation under the contract unless and until a task order is issued. Contracts resulting from the Invitation for Consultant Services are considered a "pricing agreement".

DESCRIPTION: The environmental science and engineering services to be provided by the Consultant will consist of a team with demonstrated ability to review, prepare and develop National environmental policy Act (NEPA) documents and studies, technical resources reports, transportation studies, and develop engineering plans, notes and specifications.

SPECIAL PROJECT REQUIREMENT: The consultant should provide a team consisting of environmental professionals with a demonstrated ability to review, prepare and develop National Environmental Policy Act (NEPA) documents and studies, technical resources reports, transportation studies, and develop engineering plans, notes and specifications. A contract manager is needed with demonstrated contract management experience that includes the coordination of sub consultants, knowledge of CDOT procedures for processing task orders and experience with Professional Service contracts. Services will be directly related to the development, and environmental clearance of specific engineering projects. The requirements are more specifically defined in the Scope of Work.

The selected team shall demonstrate experience and abilities in the preparation of clearly written and well organized documents and reports, conducting environmental field surveys, environmental permit applications, public involvement experience, plan development and other related projects that meet CDOT and FHWA standards, policies and guidelines.

Interested Consultants:

- The prime firm of each team must be on CDOT's list of prequalified consultants by February 21, 2013. **Prequalification must be done annually. The prime firm and/or members of its team must be able to demonstrate capacity in the following disciplines: EN-Environmental Engineering.** Consultants who are not prequalified or who have questions regarding their prequalification, should immediately contact Bernie Rasmussen, Agreements Office at telephone (303) 757-9400.
- Submit five (5) copies of the Statement of Interest/Work Plan no later than **12:00 noon local time February 28, 2013** to:

Jill Sweeney
Contracting Officer
Colorado Department of Transportation
4201 E. Arkansas Ave., 2nd Floor Suite 200, Denver, CO 80222

The scope of work along with the latest "Consultant Instructions for the Statement of Interest/Work Plan" and the anticipated consultant selection schedule must be obtained from the address shown above or from the CDOT website:

<http://www.dot.state.co.us/Consultants/>

Previous editions of the instructions should not be used.

STATEMENTS OF INTEREST/WORK PLANS RECEIVED AFTER THE TIME AND DATE SPECIFIED WILL BE REJECTED. THE STATEMENT OF INTEREST/WORK PLAN MUST COMPLY WITH CDOT'S STANDARDIZED FORMAT REQUIREMENTS. PLEASE REFER TO THE INSTRUCTIONS. FAILURE TO FOLLOW THE REQUIRED FORMAT AS PROVIDED IN THE STATEMENT OF INTEREST/WORK PLAN INSTRUCTIONS MAY RESULT IN YOUR SUBMITTAL BEING REJECTED.

Questions of a technical nature regarding this project may be directed to:

Name:	Tony Cady
Organization:	CDOT Region 5, Project Manager
Telephone:	(970)385-1430

CDOT will NOT be holding interviews for this consultant selection. From those firms submitting a Statement of Interest/Work Plan (SOI/WP), CDOT will use the following criteria for final selection: Workload Factor; Project Team; Firm Capability; Past Performance on Similar Projects/Similar Teams; Work Location; Capacity; UDBE Participation; ESB Participation; Project Goals, Project Control, Project Concept, and Project Critical Issues.

UDBE GOAL:

The Department has determined the contract goal for UDBE participation in this contract will be met with certified DBEs who have been determined to be underutilized on professional services contracts. At this time, **all DBEs** will be considered to be UDBEs. The UDBE goal for this project is 10 Percent:

10 %

The type of compensation on this contract is anticipated to be a Cost Plus Fixed Fee format, subject to further review by CDOT.

CDOT assumes no obligation of any kind for expenses incurred by any respondent to this solicitation. The right is also reserved by CDOT to reject any and all submittals.